



## **BOARD MEMBER POSITION DESCRIPTION**

The board will support the work of Reach for Resources, Inc. and provide mission-based leadership and strategic governance. While day-to-day operations are led by the Executive Director, the board-staff relationship is a partnership, and the involvement of the board is both critical and expected.

Board member responsibilities include:

### **LEADERSHIP, GOVERNANCE & OVERSIGHT**

- Serving as a trusted advisor to the Executive Director as s/he develops and implements strategic plan
- Reviewing outcomes, evaluate impact, and regularly measuring performance and effectiveness
- Reviewing agenda and supporting materials prior to board and committee meetings
- Approving Reach for Resources, Inc. annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the Executive Director
- Assisting the Executive Director and board chair in identifying and recruiting other board members
- Partnering with the Executive Director and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing Reach for Resources, Inc. to stakeholders; acting as an ambassador for the organization
- Ensuring Reach for Resources, Inc.'s commitment to a diverse board and staff that reflects the communities Reach for Resources, Inc. serves

### **FUNDRAISING**

Board members will consider Reach for Resources, Inc. a philanthropic priority and make annual gifts that reflect that priority. Reach for Resources, Inc. expects that each board member makes an annual contribution that is commensurate with their capacity.

### **BOARD TERMS/PARTICIPATION**

Reach for Resources, Inc.'s board members will attend actively participate in board meetings and Reach events each year. Each board member can serve a three-year term and can be eligible to serve additional terms after an interview from the Personnel Committee of the board, which will be based on level of participation. Board meetings occur 8 times per calendar year, and board members should also plan on participating in some special events.

**QUALIFICATIONS**

This is an extraordinary opportunity for an individual who is passionate about Reach for Resources, Inc.'s mission. Selected board members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing board members.

Ideal candidates will have the following qualifications:

- Professional experience with accomplishments in business, marketing, human resources, development, government, or the nonprofit sector
- A commitment to and understanding of Reach for Resources, Inc. mission, services, and supports
- Savvy diplomatic skills and a natural affinity for cultivating relationships and building consensus among diverse individuals
- Personal qualities of integrity, credibility, and a passion for improving the lives of the individuals supported through Reach for Resources, Inc.

Service on Reach for Resources, Inc.'s Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to board members' duties.

I understand the above qualification and expectations as a board member for Reach for Resources, Inc.

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Board Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Member Printed Name