



Parenting Skills Educator Position Description

Job Summary

To provide regular in-home education, training and support services to families to improve the parent(s) skills and improve parent/child interaction as outlined in the service plan developed by Child Protective Services.

Essential Duties and Responsibilities

- Provide the following services to families:
 - Contact families within 10 business days of receiving referral
 - Provide in-home parenting education (with an emphasis on skill-building, coaching/modeling of basic parenting techniques such as age appropriate expectations, and therapeutic parent-child interaction)
 - Child behavior management
 - Instruction regarding concrete parenting techniques to avoid or prevent using physical discipline
 - Establishing family structure
 - Teaching attention to medical, physical, emotional, and educational needs of the children
 - Guided and directed parent-child interaction sessions with parent and child observations
 - Tailored interventions based on best and emerging practices in child development and family systems practice
 - Complete a family assessment at the end of each authorization period
 - Establish a 24-hour a day plan for when client is in crisis
 - Services will usually be provided within the client's home. Exceptions include out-of-home placement visits at an alternative facility such as jail or treatment center.
- Programmatic Duties:
 - Inspect and maintain all client files to ensure they are up-to-date and contain all required documentation. Staff is responsible to file his/her client documents.
 - Submit client contact sheets and time sheets to the office in a timely manner.
- Adheres to all Reach for Resources policies and procedures related to the care of clients, and is aware of and responds to client circumstances that put the client in any type of danger or risk for abuse.
- Attend supervision meetings and participate in team-based decisions regarding all clients and services.
- Provide Community Based Services
 - Must have current driver's license in good standing and maintain own reliable transportation
 - Have comprehensive auto insurance
 - Maintain staff and professional relationships with clients and their individual community and property
- Public Relations/Networking/Liaison
 - Responsible for the reputation and public image of the agency
 - Develop and maintain positive working relationships within the community
 - Refer clients to other professionals as needed with supervisor approval
 - Communicate with other providers involved
 - Practitioner will education self on community resources
 - Have knowledge of all agency programs
- Participate in other Reach for Resources functions as assigned

Scope of the Position

Family and Parenting Development (FPD) services are targeted to Hennepin County families involved in the Child Protection system for maltreatment, abuse or neglect. Children in these families have been determined to be at risk of child maltreatment, abuse or neglect. Services to these families will include parent skill-building, in-home parenting training and therapeutic parent-child interaction sessions. Most services will be provided to families in the home. These services will be provided during the day, evenings and weekends, depending on the family's schedule and needs. FPD services are intended to improve the well-being of children and families by strengthening parenting abilities, reducing reports of abuse and neglect, and preventing out-of-home placements.

Qualifications

- BA/BS in human services or related area, and two years of related experience.
- Must have knowledge, education, and experience of child developmental stages, the signs of mental health issues in children, and working with parents confronted with cognitive impairment, mental illness, chemical dependency, and/or domestic violence.
- Good communication and problem solving skills required.
- Ability to communicate effectively, positively, and professionally with clients, providers and other professionals both in person and using the telephone.
- Good organizational skills with the ability to prioritize and perform multiple tasks required.
- Knowledge of community resources, activities and social services.
- Proficient in use of computer hardware and software to document clinical care
- Must have ability to work independently, enjoy flexibility, and manage stress.

Additional Information

Reach for Resources, Inc. is an Equal Opportunity Employer. Reach for Resources, Inc. does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, nondisqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.

To Apply

Please complete the online application on the Employment page of our website, www.reachforresources.org, and send your cover letter and résumé to Lisa Rivers, at lrivers@reachforresources.org.