



## **Mental Health Therapist – Graduate Level Internship Position**

Job Summary Purpose of Position: To provide individual and group psychotherapy services

### **Essential Duties and Responsibilities**

- Maintain an outpatient therapy caseload (caseload determined by hours needed to fulfill internship)
  - Complete diagnostic assessments
  - Collaborate with individuals and implement compassionate, culturally responsive and effective treatment plans that reflect the individual's specific needs
  - Support individuals in the development of skills and strategies to address mental health concerns
  - Provide collateral consultation with other important parties to ensure the ongoing support and safety for all individuals
  - Provide community resources to help maximize positive experiences and support
  - Maintain confidentiality and build trusting, therapeutic rapport with individuals
  - Assist in the facilitation of psychotherapy groups
- Documentation:
  - Complete all required intake paperwork including consent forms and billing information
  - Maintain up to date billing and documentation
  - Submit billing and other required information in a timely manner
  - Complete ongoing file audits to ensure compliance with insurance requirements
- Professional Responsibilities:
  - Engaged in weekly supervision with clinical supervisor
  - Demonstrate an ongoing commitment to the development of therapy skills
  - Maintain active licensure or be actively engaged in ongoing supervision with the goal of obtaining independent licensure.
  - Maintain updated knowledge of referral sources and other community agencies
  - Participate in other Reach for Resources functions and training as assigned

### **Qualifications**

- Must be a current graduate or doctoral level student at an accredited school with a focus in clinical social work, psychology or marriage and family therapy.
- Ideal candidates will have an interest in working with a wide range of ages although you may choose what ages and specialties you're comfortable working with
- Knowledge of community resources.
- Ability to work independently, enjoy flexibility, and manage stress.
- Ability to learn, understand and utilize various telehealth, documentation and billing software.
- Professional verbal and written communication skills
- Experience with group facilitation preferred
- Experience working with people with cognitive and physical disabilities preferred

**Other benefits include:**

- Flexible schedule
- Mileage reimbursement
- Personable and fun co-workers (if we do say so ourselves)
- Caring, supportive supervisors
- A focus on wellness

**Compensation**

- Clinical interns may receive compensation for internship hours completed.

**Additional Information**

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