



Parenting Skills Educator

Salary: \$24/hr

Summary of Position

Parenting Skills Educator provides weekly in-home education, training and support services to parents to improve parenting skills and parent/child interaction. Hennepin County referrals come through the Parenting Capacity Services (PCS) program for families with an active Child Protection (CP) or Parent Support Outreach Program (PSOP) case.

Parenting Skills Educators will work with parents to provide in-home parenting education as well as guided and directed parent-child interaction sessions and observations. Skills taught to parents include those around child development, child/family safety, domestic violence, substance use, and positive discipline techniques. Services may be provided virtually and/or in person, based on parent/guardian preference. Services primarily provided during daytime hours with occasional evenings and weekends based on parent/guardian need. Parent education services are intended to improve the well-being of children and families by strengthening parenting abilities, reducing reports of abuse and neglect, and preventing out-of-home placements.

Essential Job Duties

- Maintain a caseload of 10-15 families as determined by business need and intensity of family needs
- Goal to meet each client/family weekly
- Adjust schedule to be responsive to client scheduling needs, including potential for late afternoon or evening appointments
- Provide services in the home or other community location or via interactive video
- Complete accurate case notes for each visit and contact within 24 hours
- Complete required paperwork for intake, service plans, and monthly progress reports
- Ensure confidentiality of all client records and interactions as mandated by HIPAA
- Attend all required team supervision and company meetings and participate in professional meetings and workshops
- Participate in team-based decisions regarding all clients and services
- Maintain current knowledge of the programs and services Reach provides
- Public Relations/Networking/Liaison
 - Responsible for the reputation and public image of the agency
 - Develop and maintain positive working relationships within the community
 - Refer clients to other professionals as needed with supervisor approval
 - Communicate with other providers involved
- Participate in other job responsibilities as assigned

Minimum Qualifications

- Minimum High School diploma with two-years' experience working with children/families
- Preferred BA/BS in human development, child development, education, or related mental health degree; and two-year's experience working with children/families

Preferred Qualifications

- Be able to function independently, interact with, and relate to a variety of individuals

- Effective and professional verbal and written communication skills
- Parent Educator must be able to act in a manner that encourages change and provides a positive and supportive atmosphere while identifying client needs and treatment goals.
- Practice effective decision making and problem solving
- Handle crisis situations and follow through of supervisors' directives
- Work with culturally diverse populations
- Comfortable learning and using Procentive, Microsoft 365, and other computer programs used by the company
- Must be able to understand and communicate the English language
- Must be able to use and maintain a daily schedule
- Must have current driver's license in good standing and maintain own reliable transportation.
- Have comprehensive auto insurance
- Maintain own reliable transportation

Working Conditions and Physical Demands

- Environment: Office environment, remote work, or in-field meetings.
- Schedule: Weekdays, may be flexible depending on individuals served and employee schedule.
- Physical demands: Light lifting (under 20lbs), sitting and standing, walking, driving, verbal communication, seeing, and hearing.

Additional Information

In addition to salary, Reach for Resources offers excellent employee benefits.

Other benefits include:

- Paid Time Off (up to 15 days accrued for first year F/T employees with increases each year)
- 13 floating holidays annually (for F/T employees)
- Life insurance
- Retirement savings plan
- Short-term Disability/Long-term Disability
- Flexible schedule
- Mileage reimbursement
- Personable and fun co-workers (if we do say so ourselves)
- Caring, supportive supervisors
- Plenty of chances to wear your jeans and other casual clothes
- A focus on wellness

Disclaimer

Reach for Resources, Inc. is an Equal Opportunity Employer. Reach for Resources, Inc. does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.

Reach for Resources, Inc. is committed to ensuring that applicants and employees with disabilities receive support. Applicants or employees must be able to meet the minimum qualifications of the position; reasonable accommodation may be provided if requested by the employee.

